

1 ORGANIZATION PETITION E-FILLING

When user logs in to the CSERC application, the list of accessible displays along with the count of draft petitions, petitions under scrutiny, current petitions.

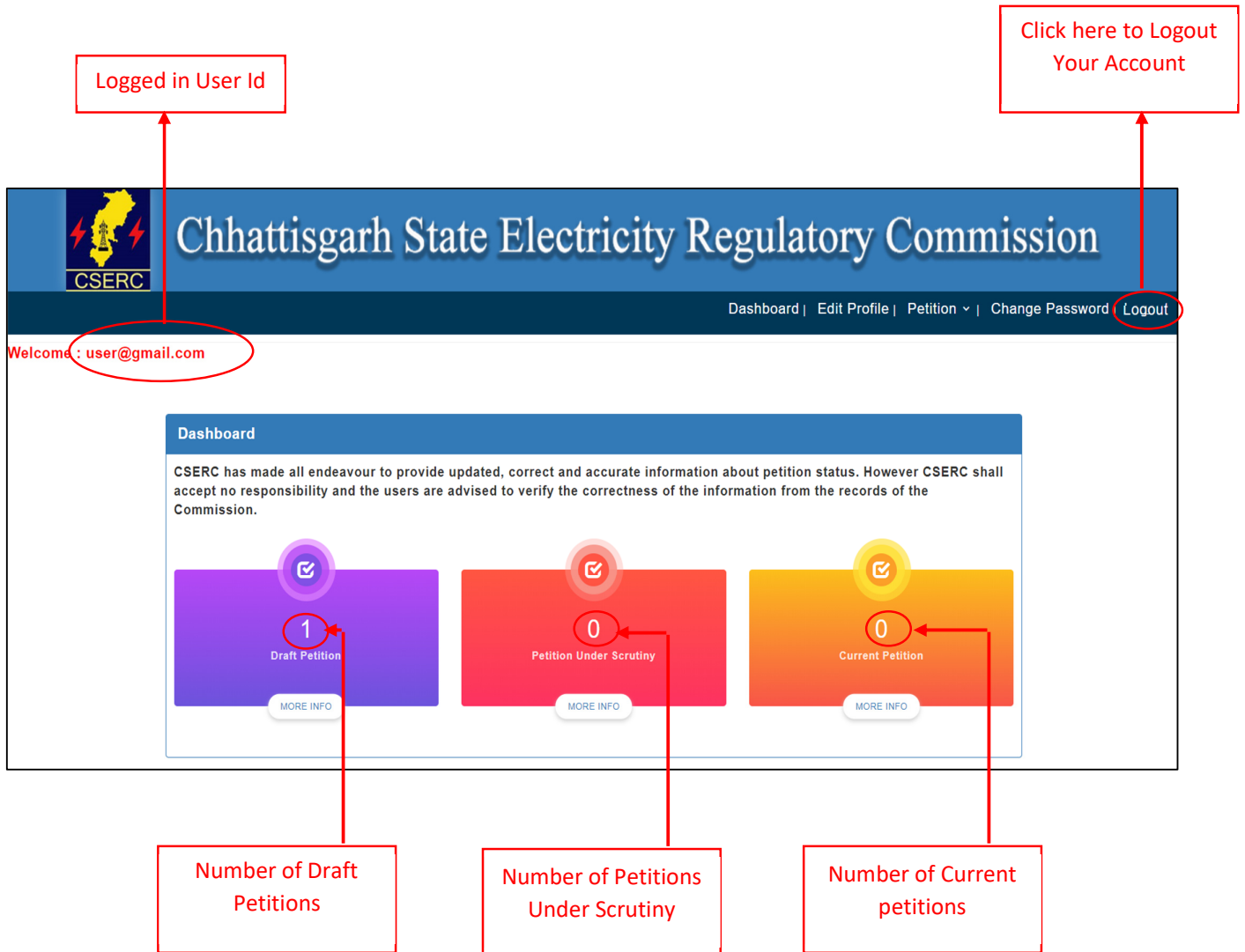


Figure: Dashboard

1.1 E - FILE PETITION

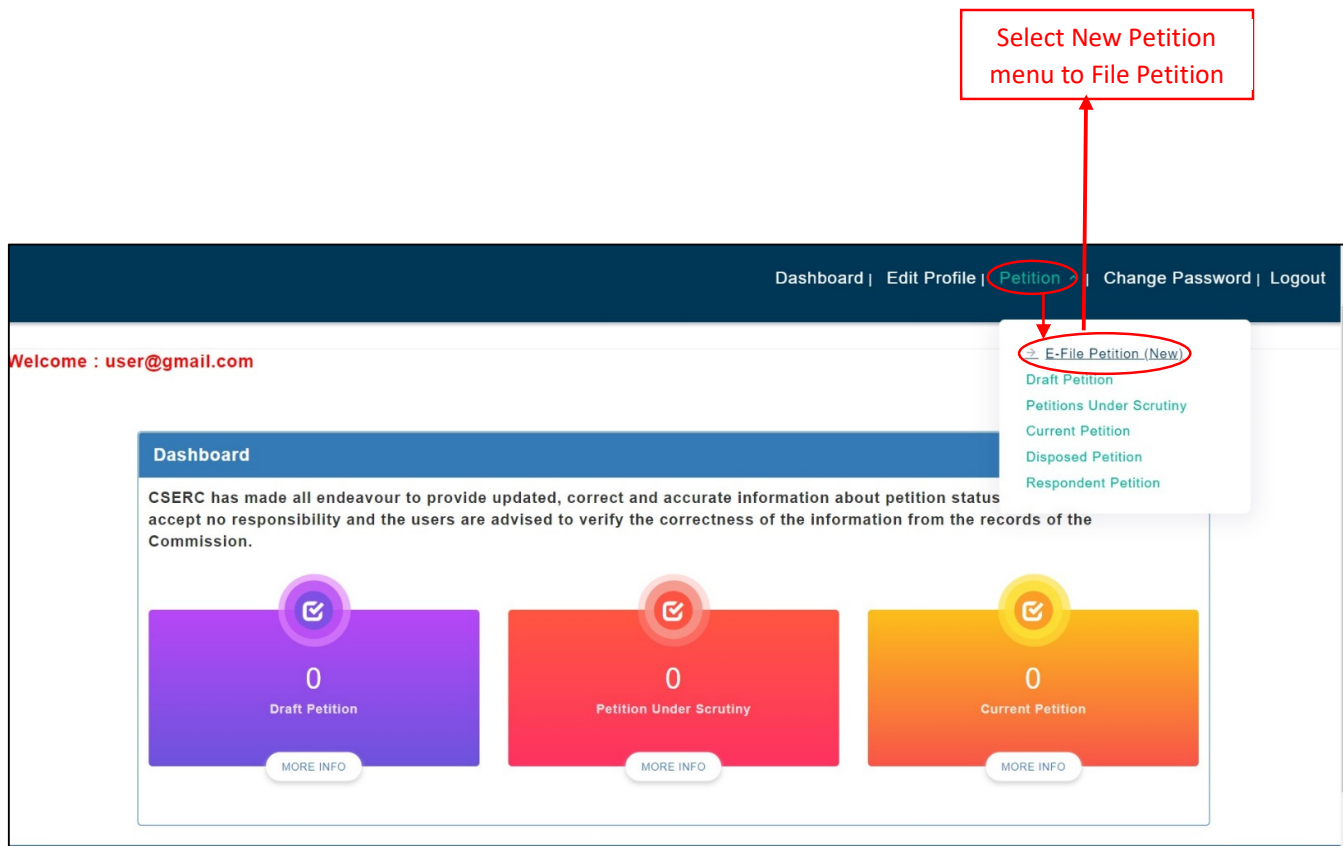
To file a new petition user needs to click on Petition ->E-File Petition (New) link from the menu bar screen.

User needs to provide following information related to the petition that he is going to file.

- General Information
- Petitioner Details
- Respondent Details
- Attachments
- Fees
- Related Petition
- Identical Petitions
- Checklist

User can fill these forms in any sequence by clicking on the tabs on the top or can navigate in the same sequence by clicking next or previous button at the bottom of the form. ***Please note that if tabs are clicked, any information modified on the form will not be saved.***

User can fill the information in any number of iterations. On the first save the reference number for the petition under filing process will be generated. Reference Number will be sequence number that restarts with 1 on the change of a Calendar year.



All the basic details related to petition like petitioner name, respondent name, petition type etc. are captured in this screen.

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Petition

General Information

Filling General Information

Petition Details

Petition Type*
----Select----

Subject*

Relevant section of electricity act 2003

Relevant section of electricity act 2003*
----Select----

Provision of relevant regulation

Provision of relevant regulation*
----Select----

Add More

Add More

Click Here to add more Option

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Advocate/Law Firm Dealing With Petition

Name*

Mobile No*

Email*

Petitioner's Nodal Person Details

Name*

Mobile No*

Email*

Designation

Declaration*

Whether any other other case between the same parties on the same matter either is pending or desided earlier* --Select--

SAVE & NEXT

RESET

CANCEL

Click Here to Save then go to Next Tab

1.1.2 Petitioner Details

Petitioner related details are captured in this section. User can add more than one petitioner in a petition.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Petition

General Information **Petitioner Details** Respondent Details Upload Petition Filling Fees Related Petition

Identical Petition Check List Summary

FILLING PETITIONER DETAILS Reference No. : 17-2020

Petitioner Details Add Petitioner Details Add Petitioner Not in the List

S.No.	Name	Mobile	E-mail	Address	Delete
1	First Middle LastName	0000000000	test@gmail.com	Address	X

<< PREVIOUS SAVE & NEXT >> CANCEL

Petitioner Added

Click here to save added Petitioner and Next Tab

Click here to remove Petitioner

Figure: List of Petitioners.

All the added petitioners are displayed in the above screen. To add a new Petitioner user can click on **"Add Petitioner tab"**. On clicking this tab following screen will be displayed.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Petition

General Information **Petitioner Details** Respondent Details Upload Petition Filling Fees Related Petition

Identical Petition Check List Summary

FILLING PETITIONER DETAILS Reference No. : 17-2020

Petitioner Details **Add Petitioner Detail** Add Petitioner Not in the List

Search...

Sr. No.	Name	Mobile No	Email Id	Address	Select
1	First Last	8787788834	petitioner@gmail.com	Address Of Out Of Chhattisgarh	☒
2	First Middle LastName	0000000000	test@gmail.com	Address	☐

SAVE RESET CANCEL

on "Add Petitioner not in the list tab".

Check the Checkbox

Click to Save Button to add Petitioner

You can add petitioner as organization and petitioner as individual

1.1.2.1 Add Petitioner as Organization

The screenshot shows the 'Petitioner Details' section of a web application. The 'Add Petitioner Not in the List' tab is selected. The form is titled 'Add Petitioner As' and has two radio buttons: 'Organization' (selected) and 'Individual'. Below this, there are input fields for 'Organization Name*', 'Short Name*', and 'Representative/OIC *'. A red arrow points from the 'Organization' radio button to a red box containing the text 'Add Petitioner as organization'.

The screenshot shows the 'Add Petitioner as Organization' form with the 'Organization' radio button selected. The form includes sections for 'Correspondence Address' and 'Communication Details'. The 'Correspondence Address' section has input fields for 'Address*', 'State*', 'District*', 'Pincode', and 'Please Specify Your City*'. The 'Communication Details' section has input fields for 'Mobile*' and 'User Id (E-mail)*'. At the bottom right, there are three buttons: 'SAVE', 'RESET', and 'CANCEL'. A red arrow points from the 'SAVE' button to a red box containing the text 'Click Save to save Petitioner'.

Figure: Add petitioner, which is not in list.

On clicking "**Save**" button all the added petitioner will be displayed in the petitioner list.

1.1.2.2 Add Petitioner as Individual

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Petition

General Information | **Petitioner Details** | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING PETITIONER DETAILS Reference No. : 3-2020

Petitioner Details | Add Petitioner Details | **Add Petitioner Not in the List**

Petition

Add Petitioner As

☐ Organization ☒ Individual

Individual Registration

First Name * Middle Name

Last Name *

Correspondence Address

Add Petitioner as Individual

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Individual Registration

First Name * Middle Name

Last Name *

Correspondence Address

Address*

State* ----Select State---- District*

Pincode Please Specify Your City*

Communication Details

Mobile* User Id (E-mail)*

SAVE RESET CANCEL

Click Save to save Petitioner

Figure: Add petitioner, which is not in list.

On clicking "**Save**" button all the added petitioner will be displayed in the petitioner list.

1.1.3 Respondent Details

Respondent related details are captured in this section. User can add more than one Respondent in a petition.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filling Fees | Related Petition

Identical Petition | Check List | Summary

FILLING RESPONDENT DETAILS Reference No. : 17-2020

Respondent Details | Add Respondent Details | Add Respondent Not in the List

S.No.	Name	Mobile	E-mail	Address	Delete
1	First Middle Name Last	7797897897		address of maharashtra	X

<< PREVIOUS | SAVE & NEXT > | CANCEL

Respondent Added

Click here to save added Respondent and Next Tab

Click here to remove Respondent

Figure: List of Respondent.

All the added Respondent are displayed in the above screen. To add a new respondent user can click on **"Add Respondent tab"**. On clicking this tab following screen will be displayed.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filling Fees | Related Petition

Identical Petition | Check List | Summary

FILLING RESPONDENT DETAILS Reference No. : 17-2020

Respondent Details | Add Respondent Details | Add Respondent Not in the List

Search...

Sr. No.	Name	Mobile No	Email Id	Address	Select
1	First Middle Name Last	7797897897	ind@gmail.com	address of maharashtra	+

SAVE | RESET | CANCEL

Click to Save Button to add

Click to Save Button to add Respondent

clicking on **"Add Respondent not in the list tab"**. You can add Respondent as organization and Respondent as individual

1.1.3.1 Add Respondent as Organization

The screenshot shows the 'Petition' dashboard with the 'Respondent Details' tab selected. Below the tab, there's a section for 'FILING RESPONDENT DETAILS Reference No. : 3-2020' with a sub-tab 'Add Respondent Not in the List'. The main form area is titled 'Add Respondent As' and has two radio buttons: 'Organization' (selected) and 'Individual'. A red arrow points from the 'Organization' radio button to a red box containing the text 'Add Respondent as organization'. Below this, there are input fields for 'Organization Name*', 'Short Name*', and 'Representative/OIC *'.

The screenshot shows the continuation of the 'Add Respondent Not in the List' form. It includes sections for 'Correspondence Address' with fields for 'Address*', 'State*', 'District*', 'Pincode', and 'Please Specify Your City*'. Below this is the 'Communication Details' section with fields for 'Mobile*' and 'User Id (E-mail)*'. At the bottom right, there are three buttons: 'SAVE', 'RESET', and 'CANCEL'. A red arrow points from a red box containing the text 'Click to Save Button to add Respondent' to the 'SAVE' button.

Figure: Add Respondent, which is not in list.

On clicking **"Save"** button all the added Respondent will be displayed in the Respondent list.

1.1.3.2 Add Respondent as Individual

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING RESPONDENT DETAILS Reference No. : 3-2020

Respondent Details | Add Respondent Details | Add Respondent Not in the List

Petition

Add Respondent As

☐ Organization ☒ Individual

Individual Registration

First Name * Middle Name

Last Name *

Correspondence Address

Add Respondent as organization

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Individual Registration

First Name * Middle Name

Last Name *

Correspondence Address

Address *

State * ----Select State---- District *

Pincode Please Specify Your City *

Communication Details

Mobile * User Id (E-mail) *

SAVE RESET CANCEL

Click Save to save Petitioner

Figure: Add Respondent, which is not in list.

On clicking "**Save**" button all the added Respondent will be displayed in the Respondent list.

1.1.4 Petition Upload

On clicking "Petition Upload" tab attachment list will be displayed. This tab provides provision to add the pdf files associated to petition. User can view previously added attachment from the list.

Dashboard | Edit Profile | Petition v | Change Password | Logout

General Information | Petitioner Details | Respondent Details | **Upload Petition** | Filing Fees | Related Petition

Identical Petition | Check List | Summary

UPLOAD PETITION Reference No. : 17-2020

Uploaded Documents | Upload Documents

Index	
Petition	PDF
Affidavit	PDF
Authority letter	PDF
Vakalatnama	PDF
Interim application	PDF

<< PREVIOUS | **SAVE & NEXT >>** | CANCEL

Click Here to Choose File

Click here to save uploaded documents and go to next tab

Figure: Attachment list.

On clicking "Upload Documents" following screen will be displayed.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | **Upload Petition** | Filing Fees | Related Petition

Identical Petition | Check List | Summary

UPLOAD PETITION Reference No. : 17-2020

Uploaded Documents | **Upload Documents**

Upload PDF file Only

Index *	Choose File	No file chosen
Petition *	Choose File	No file chosen
Affidavit *	Choose File	No file chosen

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

UPLOAD PETITION Reference No. : 17-2020

Uploaded Documents

Upload Documents

Upload PDF file Only

Index *

Choose File

No file chosen

Petition *

Choose File

No file chosen

Affidavit *

Choose File

No file chosen

Authority letter *

Choose File

No file chosen

Vakalatnama *

Choose File

No file chosen

Interim application *

Choose File

No file chosen

Documents Name

Upload Documents

Add More

UPLOAD

Click Here to Choose File

Add more Documents if needed

Click here to Upload Petition Documents

Figure: Add attachments.

In the Attachments screen, attachment of petition document should be a pdf file. On clicking "Upload" button documents will be saved and control will come back to list screen.

1.1.5 Filling fees

To file a petition in CSERC, fee has to be paid. On clicking "Filing Fees" tab, following screen will be displayed.

Dashboard | Edit Profile | Petition ~ | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | **Filing Fees** | Related Petition

Identical Petition | Check List | Summary

FILING - FEES DETAILS Reference No. : 17-2020

Fees details | Add Fees Details

S.No.	UTR No	Amount	Deposit Date	Bank Name
1	UTR0000	25000	2020-03-03	Sample

<< PREVIOUS | **SAVE & NEXT >>** | CANCEL

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Respondent Added

Click Here to Save button to Save Fee Detail and go to next tab

List of Fee paid, if you want to add new fees detail click to **"Add Fees Details"** then following screen will be appear

Dashboard | Edit Profile | Petition ~ | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | **Filing Fees** | Related Petition

Identical Petition | Check List | Summary

FILING - FEES DETAILS Reference No. : 17-2020

Fees details | **Add Fees Details**

UTR No* | Amount Deposited* | Deposit Date* | Bank Name*

SAVE

Fill all fields and then click to save button to save Fees details

1.1.6 Related Petition

On clicking "Related Petition" tab, related petitions list will be displayed.

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Welcome : user@gmail.com

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING - RELATED PETITIONS FILED IN CSERC (PENDING/DECIDED) Reference No. : 3-2020

Related Petition | Add Related Petition

S.No.	Petition Number	Court Name	Subject	Delete
1	00000	courtname	subject	X

<< PREVIOUS | SAVE & NEXT > | CANCEL

Related petition added

Click here to save added Related petition and Next Tab

Click here to remove Related Petition

Figure: List of related petitions.

On clicking "Add Related Petition" add related petition screen will be displayed.

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Welcome : user@gmail.com

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING - RELATED PETITIONS FILED IN CSERC (PENDING/DECIDED) Reference No. : 3-2020

Related Petition | Add Related Petition

Petition Number* | Court Name* | Subject* | Description

SAVE

Click Here to save Related petition

Figure: Add Related Petition.

In the Add Related Petition screen, necessary field for add related petition displayed. Fill all necessary details and click to Save button to Add Related Petition and control will come back to list of related petition screen.

1.1.7 Identical Petition

On clicking "Identical Petition" tab, related petitions list will be displayed.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Welcome : user@gmail.com

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING - IDENTICAL PETITIONS FILED IN CSERC (CURRENT/DISPOSED OF) AS PER PETITIONERReference No. : 3-2020

Identical Petition | Add Identical Petition

S.No.	Petition Number	Court Name	Subject	Delete
1	00000000	courtname	subject	X

<< PREVIOUS | SAVE & NEXT >> | CANCEL

Identical petition added

Click here to save added Identical petition and Next Tab

Click here to remove Identical Petition

Figure: List of Identical petitions.

On clicking "Add Identical Petition" add Identical petition screen will be displayed.

Dashboard | Edit Profile | Petition v | Change Password | Logout

Welcome : user@gmail.com

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | Check List | Summary

FILING - IDENTICAL PETITIONS FILED IN CSERC (CURRENT/DISPOSED OF) AS PER PETITIONERReference No. : 3-2020

Identical Petition | Add Identical Petition

Petition Number* | Court Name* | Subject* | Description

SAVE

Click Here to save Identical petition

Figure: Add Identical Petition.

In the Add Identical Petition screen, necessary field for add Identical petition displayed. Fill all necessary details and click to Save button to Add Identical Petition and control will come back to list of Identical petition screen.

1.1.8 Checklist

On clicking "Check List" tab a list of questionnaires will be displayed. Check list is to make sure that all the mandatory details required for e-filing the case are taken care of. In Check List tab the details furnished by the user are shown as "Yes". The mandatory details but not furnished are shown as "No". User can modify the details to "Yes", "No", "NA"

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Petition

General Information | Petitioner Details | Respondent Details | Upload Petition | Filing Fees | Related Petition

Identical Petition | **Check List** | Summary

FILING - CHECK LIST Reference No. : 17-2020

S.No.	Discription	Status
1	Whether Subject matter of the petition/application furnished?	☐ Yes ☐ No ☐ NA
2	Whether provision of ACT/Regulation under which the Petition/Application is filed has been furnished ?	☐ Yes ☐ No ☐ NA
3	Whether any interim relief has been prayed for ?	☐ Yes ☐ No ☐ NA
4	Whether prescribed fees have been paid ?	☐ Yes ☐ No ☐ NA
5	Number of content of pages in both the formats of a petition are same.	☐ Yes ☐ No ☐ NA

Select one
radio button

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

5	Number of content of pages in both the formats of a petition are same.	☐ Yes ☐ No ☐ NA
6	Whether all documents filed are legible/clear?	☐ Yes ☐ No ☐ NA
7	Whether Petition has been supported by affidavit signed/notarized/attested?	☐ Yes ☐ No ☐ NA
8	Whether all annexure referred to in petition has been filed?	☐ Yes ☐ No ☐ NA
9	Whether Vakalatnama/Memo of appearance/authorization bee filed?	☐ Yes ☐ No ☐ NA
10	Details of Order/Judgments, if any, passed by SC or High Court on any of the issues raised in the petition. If so, whether copy enclosed?	☐ Yes ☐ No ☐ NA
11	Whether index of documents has been filled and the petition paginated and serially numbered?	☐ Yes ☐ No ☐ NA
12	Whether sufficient copies of petition/application filed?	☐ Yes ☐ No ☐ NA
13	Whether all necessary parties have been impleaded?	☐ Yes ☐ No ☐ NA
14	Whether copies of petition have been posted in web-site as specified in the regulations?	☐ Yes ☐ No ☐ NA
15	Filing of Application for Adoption of Tariff (within 10 days from Lol)	☐ Yes ☐ No ☐ NA

<< PREVIOUS **SAVE & NEXT** CANCEL

Select all radio button and
click to Save button to Save
Fee Detail and go to next tab

1.1.9 Summary

Summary describes the brief of the information filled in the petition under process of e-Filing. User Clicks on the “Summary” tab and information is displayed related to the case in process of e-Filing. User selects to whom the intimation is to be sent – Petitioners, Respondents, Petitioner Advocates, Respondent Advocates or all. Before filing user has to agree to the terms and conditions. On clicking “Print” button user can take a summary print in pdf format. On clicking “File Petition” button, system checks that all the mandatory forms should be filled. A popup is displayed showing that a petition will be submitted to CSERC and a diary number will be generated and filing user will not be able to modify petition further, on submitting a petition a Diary Number is generated and intimation will be sent to parties and advocates as selected

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Petition

[General Information](#) [Petitioner Details](#) [Respondent Details](#) [Upload Petition](#) [Filling Fees](#) [Related Petition](#)
[Identical Petition](#) [Check List](#) [Summary](#)

FILING - SUMMARY Reference No. : 17-2020

Reference No.	17-2020	Reference No. Generation Date	03-03-2020
Diary No.	--	Diary No.. Generation Date	--
Petition No.		Petition No. Generation Date	
Petition Type	Power Purchase Agreement	Subject	sample

Revalent Provision

S No.	Relevant section of electricity act 2003
1	Under Section 86

Dashboard | Edit Profile | Petition ▾ | Change Password | Logout

Provision of relevant regulation

S No.	Provision of relevant regulation
1	17-CSERC (Standards of Performance in Distribution of Electricity) Regulations, 2006
2	2-CSERC (License) Regulations, 2004

Petitioner Details

S No.	Name	Mobile	E-mail	Address
1	Organization Name	7897989894	org@gmail.com	Address Of Chhattisgarh State: CHHATTISGARH, District: MAHASAMUND, City: Mahaasmund
2	First Middle LastName	0000000000	test@gmail.com	Address State: CHHATTISGARH, District: RAIPUR City: Raipur

Respondent Details

S No.	Name	Mobile	E-mail	Address
1	First Middle Name Last	7797897897	ind@gmail.com	address of maharastra

City: Chind

Fee Details

S.No.	UTR No	Amount	Deposit Date	Bank Name
1	UTR0000	25000	03-03-2020	Sample

Uaploaded Documents

Index	
Petition	
Affidavit	
Authority letter	
Vakalatnama	
Interim application	

Decalration

☐ hereby declare that the above given information is true to the best of my knowledge.

<< PREVIOUS

FILE PETITION

PRINT

CANCEL



Check the
checkbox

Click here to file
the petition

Click here Print
your Petition

2 DRAFT PETITION

CSERC provide facility of draft Petition where incomplete petition is displayed in. For see list of draft petitions select draft petition sub menu in petition menu – **Petition->Draft Petition** or click to **More info** in Dashboard **Draft petition box**.

The screenshot shows the CSERC dashboard with a navigation bar at the top containing 'Dashboard | Edit Profile | Petition > | Change Password | Logout'. The 'Petition >' dropdown menu is open, showing options: 'File Petition (New)', 'Draft Petition', 'Petitions Under Scrutiny', 'Current Petition', 'Disposed Petition', and 'Respondent Petition'. The 'Draft Petition' option is highlighted. Below the navigation bar, the dashboard displays three cards: 'Draft Petition' (1), 'Petition Under Scrutiny' (1), and 'Current Petition' (0). Each card has a 'MORE INFO' button. A red box with an arrow points to the 'MORE INFO' button on the 'Draft Petition' card, with the text 'Click to show list of Draft Petition'. Another red box with an arrow points to the 'Draft Petition' option in the dropdown menu, with the text 'Click Draft petition to show the list of Draft petitions'.

when clicking draft petition submenu then following page will be appear

The screenshot shows the 'All Draft Petition' page. It features a table with the following columns: 'Sno', 'Reference Id', 'Petitioner Nodal', and 'Action'. The table contains one row with the following data: '1', '2-2020', 'Name', and 'Start e-Filing'. A red box with an arrow points to the 'Start e-Filing' button, with the text 'Click Start e-filing to file Petition Continue....'. Another red box with an arrow points to the table, with the text 'Draft Petitions List'.

Sno	Reference Id	Petitioner Nodal	Action
1	2-2020	Name	Start e-Filing

You can click to Start e-Filing and continue file petition.

3 PETITION UNDER SCRUTINY

Petitions Under Scrutiny – Petition which is filed but pending at CSERC is displayed in the petitions under scrutiny page. For see list of petitions which in pending at CSERC select Petition Under Scrutiny sub menu in Petition menu – **Petition->Petition Under Scrutiny** or click to **More info** in Dashboard Petitions Under Scrutiny.

Click Petitions Under Scrutiny to show the list of Draft petitions

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | **Petition** | Change Password | Logout

Welcome : user@gmail.com

Dashboard

CSERC has made all endeavour to provide updated, correct and accurate information about petition status. However, accept no responsibility and the users are advised to verify the correctness of the information from the records of Commission.

0
Draft Petition
MORE INFO

3
Petition Under Scrutiny
MORE INFO

0
Current Petition
MORE INFO

E-File Petition (New)
Draft Petition
Petitions Under Scrutiny
Current Petition
Disposed Petition
Respondent Petition

Click to show list of Petitions Under Scrutiny

when clicking Petitions Under Scrutiny submenu then following page will be appeared.

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | Petition | Change Password | Logout

Welcome : user@gmail.com

All Petition Under Scrutiny

Copy CSV Excel Search:

Sno	Dairy No	Subject	Proceeding	Upload Documents	Status	Pending Correspondence	View More
1	1-2020	Subject	See Proceeding		Pending at CSERC	0	
2	2-2020	Subject	See Proceeding		Pending at CSERC	0	
3	3-2020	Subject test	See Proceeding		Pending at CSERC	0	

Showing 1 to 3 of 3 entries Previous 1 Next

List of Petitions Under Scrutiny

Click to Upload Document

Click to see query form CSERC and Petition Details

You can click View more to see Query from CSERC and Reply of Query and see Petition details. On click view more following screen will be appear



Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | Petition v | Change Password | Logout

Welcome : user@gmail.com

Summary Report

FILING - SUMMARY Reference No. : 3-2020

Reference No.	3-2020	Reference No. Generation Date	29-05-2020
Diary No.	3-2020	Diary No. Generation Date	29-05-2020
Petition No	--	Petition No Generation Date	--
Petition Type	Power Purchase Agreement		
First Hearing Date	--	First Hearing Time	-- (HH:MM:SS 24 Hour formate)
Subject	Subject test		

Dashboard | Edit Profile | Petition v | Change Password | Logout

Revalent Provision

S No.	Relevant section of electricity act 2003			
1	Under Section 64			

Provision of relevant regulation

S No.	Provision of relevant regulation			
1	28-CSERC (Terms and conditions for determination of generation tariff and related matters for electricity generated by plants based on non-conventional sources) Regulations, 2008			

Petitioner Details

S No.	Name	Mobile	E-mail	Address
1	ORGANIZATION NAME	0000000000	user@gmail.com	Address Of chhattisgarh State: CHHATTISGARH, District: RAIPUR, City: Raipur

Respondent Details

S No.	Name	Mobile	E-mail	Address
1	First Middle Last	0000000000	ind_as_resp@gmail.com	Address Of Raipur State: CHHATTISGARH, District: RAIPUR, City: Raipur

Fee Details

CN	UTB N	A	P	U	B	N
----	-------	---	---	---	---	---

S.No.	Reference No	Parties	Description	Added On	Documents
Petitioners Submission					
S No.	Documents Type	Documents		Upload date	
No record Found					
Respondent Submission					
S No.	Respondent	Documents Type	Documents	Upload date	
No record Found					
CSERC Query Reply					
Que *	---Select---				
Description*					
Upload Documents	Choose File		No file chosen		
		SAVE			
S.no.	Admin Que	Petitioner Ans		Uploaded Documents	
1	Send Document Clearly	--		--	

List of Query from CSERC

Choose file for reply

Click save to send Reply to CSERC

4 CURRENT PETITION

Current Petition– Petition which is Process by CSERC is displayed in the current petition page. For see list of petitions which in Processed by CSERC select Current Petition sub menu in Petition menu –

Petition->Current Petition or click to **More info** in Dashboard Current Petition.

Click Current Petition to show the list of Draft petitions

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | **Petition** | Change Password | Logout

Welcome : user@gmail.com

Dashboard

CSERC has made all endeavour to provide updated, correct and accurate information about petition status. However, accept no responsibility and the users are advised to verify the correctness of the information from the records of Commission.

0
Draft Petition
MORE INFO

1
Petition Under Scrutiny
MORE INFO

2
Current Petition
MORE INFO

E-File Petition (New)
Draft Petition
Petitions Under Scrutiny
Current Petition
Disposed Petition
Respondent Petition

Click to show list of Current Petition

when clicking Current Petition submenu then following page will be appeared.

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | **Petition** | Change Password | Logout

Welcome : user@gmail.com

All File Current Petition

Copy CSV Excel Search:

Sno	Dairy No	Subject	Proceeding	Upload Documents	Status	Pending Correspondence	View More
1	3-2020	Subject test	See Proceeding	Add	Under Process	0	View More

Showing 1 to 1 of 1 entries Previous 1 Next

List of Current Petitions

Click to Upload Document

Click to see query form CSERC and Petition Details

You can click View more to see Query from CSERC and Reply of Query and see Petition details.

5 DISPOSED PETITION

Petition which is Disposed by CSERC display in Disposed Petition page. For see list of Disposed petitions select Disposed Petition sub menu in Petition menu – **Petition->Disposed Petition**.

Click Disposed Petition to show the list of Disposed Petition

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | **Petition** | Change Password | Logout

Welcome : user@gmail.com

Dashboard

CSERC has made all endeavour to provide updated, correct and accurate information about petition status. However, accept no responsibility and the users are advised to verify the correctness of the information from the records of Commission.

0
Draft Petition
MORE INFO

0
Petition Under Scrutiny
MORE INFO

3
Current Petition
MORE INFO

- E-File Petition (New)
- Draft Petition
- Petitions Under Scrutiny
- Current Petition
- Disposed Petition**
- Respondent Petition

when clicking Disposed Petition submenu then following page will be appear

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | Petition | Change Password | Logout

Welcome : user@gmail.com

All Disposed Petition List

Copy CSV Excel Search:

Sno	Dairy No	Subject	Proceeding	Upload Documents	Status	Pending Correspondence	View More
1	1-2020	Subject	See Proceeding	Add	Disposed	0	View More

Showing 1 to 1 of 1 entries Previous 1 Next

Disposed Petitions List

Click Show Detail of Disposed Petition

You can click View more to see Query from CSERC and Reply of Query and see Petition details.

6 RESPONDENT PETITION

Petition which is Filed by Respondent display in Respondent Petition page. For see list of Disposed petitions select Respondent Petition sub menu in Petition menu – **Petition->Respondent Petition**.

Click Respondent Petition to show the list of Respondent Petition

Chhattisgarh State Electricity Regulatory Commission

Dashboard | Edit Profile | **Petition** | Change Password | Logout

Welcome : user@gmail.com

Dashboard

CSERC has made all endeavour to provide updated, correct and accurate information about petition status accept no responsibility and the users are advised to verify the correctness of the information from the re Commission.

1 Draft Petition

0 Petition Under Scrutiny

2 Current Petition

E-File Petition (New)
Draft Petition
Petitions Under Scrutiny
Current Petition
Disposed Petition
Respondent Petition

when clicking Respondent Petition submenu then following page will be appear

Dashboard | Edit Profile | Petition ~ | Change Password | Logout

All Respondent Petition

Copy CSV Excel Search:

Sno	Reference Id	Subject	Proceeding	Upload Documents	Status	View More
1	1-2020	Subject	See Proceeding	Add	Disposed	View More
2	2-2020	Subject	See Proceeding	Add	Under Process	View More

Showing 1 to 2 of 2 entries

Previous 1 Next

Respondent Petitions List

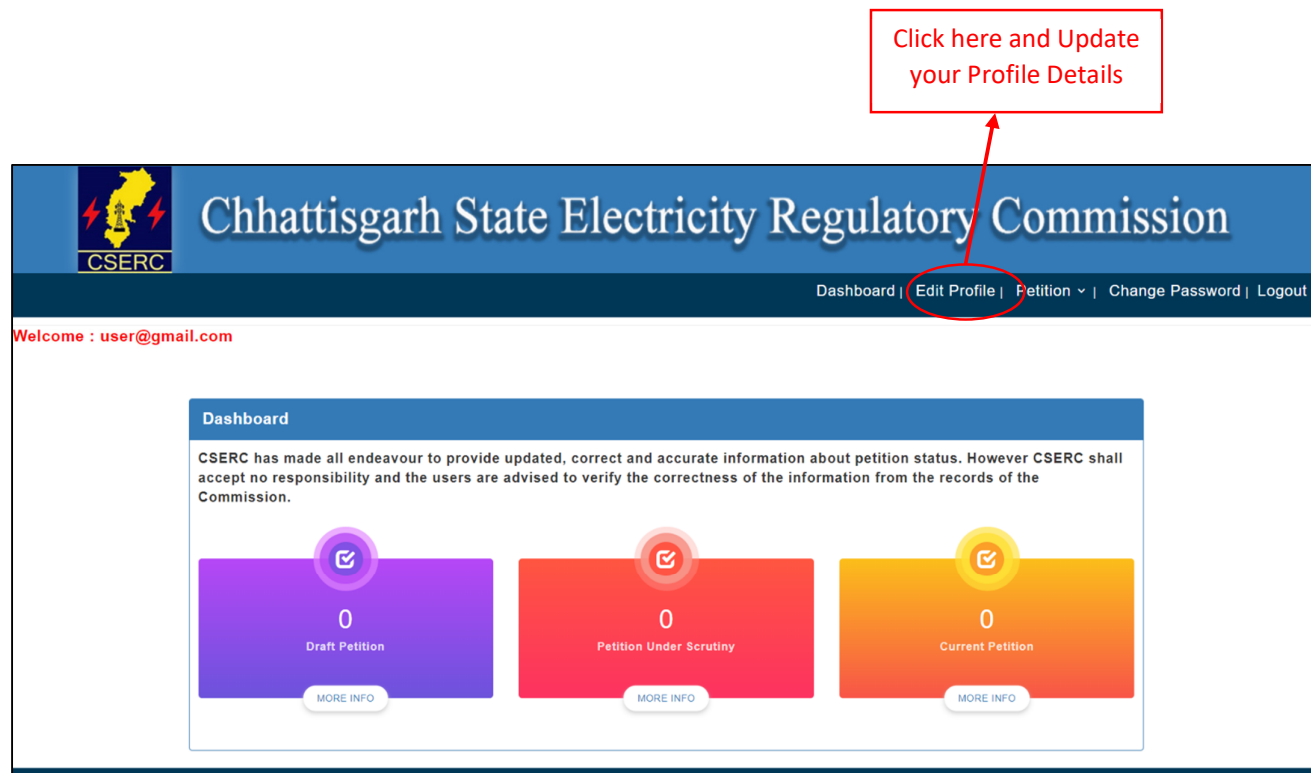
Click Show Detail of Respondent Petition

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You can click View more to see Respondent Petition Details.

7 EDIT PROFILE

If user want to Update her/his profile data then click **Edit Profile** Option from menu as seen below –



after clicking edit menu option then following screen appear. On clicking "Update" button changes will be saved and control will come back to Dashboard.

Dashboard | Edit Profile | Petition | Change Password | Logout

Edit Profile

Organization Name*

Short Name* Representative/OIC*

Organization Type* Organization Type*

Correspondence Address

Address*

State* District*

Pincode Please Specify Your City*

Communication Details

Mobile* Alternate Mobile

Website

Update

Edit your details if you want to update and then click to Update button

8 CHANGE PASSWORD

User can change his/her password easily using menu option change password.



When you click change password menu then following screen will be appear

The screenshot shows the "Change Your Password" form. The form has the following fields: "Previous Password", "New Password", "Confirm New Password", "Enter Captcha", and a "CHANGE PASSWORD" button (highlighted with a red circle). To the right of the form, there are three red boxes with arrows pointing to the corresponding fields: "Enter your previous password" (pointing to Previous Password), "Enter your New password" (pointing to New Password), and "Reenter new password to confirm" (pointing to Confirm New Password). The "CHANGE PASSWORD" button is at the bottom of the form.

Enter your previous password and then create new password (**Enter Valid Password and Submit [8 to 15 characters which contain at least one lowercase letter, one uppercase letter, one numeric digit, and one special character]**) then reenter new password to confirm and then click to **change password** button .On clicking "**Change password**" button then if all information is correct then a pop-up will be displayed "**password change successfully**" and control will come back to Dashboard