

**CHHATTISGARH STATE ELECTRICITY
REGULATORY COMMISSION**

TENDER SPECIFICATION NO.

T- 07/2024

Assistance to the Commission in Scrutiny, Analysis and Disposal of
Tariff Petitions, Capital Investment Plan Petitions for the control
period from FY 2025-26 to FY 2029-30

by

- (i) Chhattisgarh State Power Generation Co. Ltd (CSPGCL),
- (ii) Chhattisgarh State Power Transmission Co. Ltd (CSPTCL),
- (iii) Chhattisgarh State Power Distribution Co. Ltd. (CSPDCL),
- (iv) Chhattisgarh State Load Dispatch Centre (CSLDC)
- (v) Jindal Steel & Power Ltd. – Distribution Business (JSPL-D)
- (vi) Jindal Steel & Power Ltd. – Transmission Business (JSPL-T)
- (vii) Bhilai Steel Plant TEED (BSP-TEED)

and

Assistance to the Commission in Scrutiny, Analysis and Disposal of
Petitions filed for approval of Miscellaneous Charges for the control
period from FY 2025-26 to FY 2029-30

by

- (i) Chhattisgarh State Power Distribution Co. Ltd. (CSPDCL),
- (ii) Jindal Steel & Power Ltd. – Distribution Business (JSPL-D)
- (iii) Bhilai Steel Plant TEED (BSP-TEED)

Last date of submission of tender	: 21/10/2024	15:00 Hrs.
Date of opening of technical bids	: 21/10/2024	15:30 Hrs.
Date of opening of financial bids	: 25/10/2024	15:30 Hrs.

**CHHATTISGARH STATE ELECTRICITY
REGULATORY COMMISSION IRRIGATION
COLONY, SHANTI NAGAR, RAIPUR (C.G.)
492001**

Phone No.: 0771-4073555

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Website : www.cserc.gov.in

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**No separate fee for purchase of tender document. This
document can be downloaded free of cost.**

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Section-1

TERMS AND CONDITIONS AND PRE-QUALIFICATION QUALIFICATION REQUIREMENT (PQR)

1. INTRODUCTION

Chhattisgarh State Electricity Regulatory Commission (CSERC) is constituted under the provisions of the Electricity Act, 2003 (herein referred as Act). CSERC had notified its first Tariff Regulations namely "CSERC (Terms and Conditions for Determination of Tariff) Regulations, 2006" on 17th February 2006, for determination of single year retail tariff. CSERC had notified its first MYT Regulations namely "CSERC (Terms and conditions of determination of Tariff according to Multi-Year tariff Principles) Regulations, 2008" which was subsequently repealed by MYT Regulations namely "CSERC (Terms and Conditions of determination of tariff according to Multi-Year Tariff principles) Regulations, 2010" notified on 9th January 2010. This MYT regulation was effective till FY 2012-13.

Subsequent to the said Regulation, CSERC notified MYT Regulations namely "CSERC (Terms and Conditions for determination of tariff according to Multi-Year Tariff principles and Methodology and Procedure for determination of Expected revenue from Tariff and Charges) Regulations, 2012 for control period FY 2013-14 to FY 2015-16 and "CSERC (Terms and Conditions for determination of tariff according to Multi-Year Tariff principles and Methodology and Procedure for determination of Expected revenue from Tariff and Charges) Regulations, 2015" for control period FY 2016-17 to FY 2020-21. The applicability of MYT Regulation 2015 was extended by the Commission up to FY 2021-22, by notification.

CSERC notified MYT Regulations namely "CSERC (Terms and Conditions for determination of tariff according to Multi-Year Tariff principles and Methodology and Procedure for determination of Expected revenue from Tariff and Charges) Regulations, 2021 for control period FY 2022-23 to FY 2024-25.

Commission has initiated the process for notifying MYT Regulation, 2024 viz., "CSERC (Terms and Conditions for determination of tariff according to Multi-Year Tariff principles and Methodology and Procedure for determination of Expected revenue from Tariff and Charges) Regulations, 2024, applicable for next 5-year control period i.e. from FY 2025-26 to FY 2029-30.

State owned power companies i.e. CSPGCL, CSPTCL, CSPDCL, CSLDC, and other licensees i.e. JSPL-D, JSPL-T and BSP-TEED are expected to file Capital Investment Plan Petitions by Oct-2024 and MYT Petitions by Nov-2024 for the MYT control period FY 2025-26 to FY 2029-30, in accordance with the applicable Tariff Regulation.

The Commission intends to appoint a consulting firm selected through competitive bidding process for assisting the Commission in disposing the above petitions as per the task listed in Section-2 of this document.

In order to assess the competence, suitability and competitiveness for executing the assignment, the bidders should submit information as prescribed in the bid document. The cost of preparation of bid and negotiating the contract, including the visits to this Commission, if any, shall be borne by the bidders themselves.

The bidders must fully acquaint themselves with local conditions and take these into account while preparing/submitting their offer.

The Commission is not bound to accept any of the bids received and reserves its right to cancel any or all of the bids without assigning any reasons, whatsoever.

2. PRE-QUALIFICATION REQUIREMENT (PQR):

The invitation of bid is open to the consulting firms who meet the requisite eligibility and qualification requirements stipulated as under:

- a) The firm, should have completed at least nine (9) jobs, as listed below in last 3 years -

Preparation of tariff petition on behalf of SEB/power utility

or

Assistance to Commission in disposal of such petitions.

or

Combination thereof.

The function wise mandatory breakup is-

➤ Generation Tariff – Min. 3 jobs.

➤ Transmission Tariff – Min. 3 jobs.

- Distribution (wheeling and retail sale) – Min. 3 Jobs.

The job details be submitted in Annexure 2 of this document. The bidder is required to submit copy of the work order and related completion certificate.

- b) Firm, should have at least 10-member team of consultants in its regular pay roll. The firm is required to give details of such consultants in Annexure 3 of this document.
- c) Firm's minimum average annual turnover of last three financial years i.e. FY 2021-22, FY 2022-23 and FY 2023-24 should be Rs 10 Crore. For this purpose, the bidder should submit self-attested copy of audited Profit and Loss statement of FY 2021-22, FY 2022-23 and FY 2023-24 as a proof of the same. In case the Audited Accounts of FY 2023-24 are not available, then Audited Accounts of FY 2020-21, FY 2021-22 and FY 2022-23 shall be considered for computing average annual turnover.

3. **ESSENTIAL DOCUMENTS TO BE SUBMITTED:**

- (i) Self-attested copy of Firm's PAN card.
- (ii) Self-attested copy of GST Registration.

4. **DISQUALIFICATION:**

- (a) Any such Firms, who have been awarded or the award is under process for providing consultancy service by any of the state-owned power utilities, JSPL-D, JSPL-T and/or BSP(TEED) for making tariff proposal/Truing-up Petition to be filed for true up for Control Period FY 2025-26 to FY 2029-30 are advised not to submit bid as same shall be disqualified due to conflict of interest.
- (b) Offer by consortium shall not be considered.
- (c) Bidders are required to submit only one bid. In the event, any firm submits multiple bids then all the offers submitted by such firm shall be rejected.

4. **INSTRUCTIONS TO THE BIDDERS:**

For clarification on any aspect of this request for proposal, 'Bidders' should send their queries through email by 10/10/2024. Clarification on the same shall be conveyed in writing and shall also be uploaded on the website of the Commission for information to all interested parties. Further, it is clarified that all such clarifications shall be treated as part of the Bid Documents.

The financial bids should specify the total cost inclusive of all fees, taxes, etc. as stipulated in Section-4 of this document. No amount other than the total cost as referred in Section-4 shall be payable. Tax at source shall be deducted as per applicable laws.

5. **BID SCHEDULE:**

Bid processing schedule shall be as mentioned on the cover page. Bids received after the scheduled date & time shall not be considered for opening. However, the CSERC reserves the right to extend any scheduled date by issuing a notice on the Commission's website. It shall be the responsibility of the bidders to keep themselves updated about such notices.

6. **AMENDMENT IN DOCUMENT:**

At any time, prior to the scheduled date or amended schedule date for submission of the bid proposals CSERC reserves the right to add/modify/delete any portion of this document, except para 2 of this section which is related to qualification and eligibility criteria, by issuing an amendment on Commission's website. Any amendment issued by CSERC shall be binding on all bidders. Hence, it shall be the responsibility of the bidders to keep themselves updated about all new developments such as clarifications/additions/deletions/amendments, etc.

7. **CORRESPONDENCE ADDRESS:**

Interested parties may submit their offer to the following address:

Secretary,
Chhattisgarh State Electricity Regulatory Commission,
Irrigation Colony, Shanti Nagar,
Raipur (C.G) - 492001.
Tel: – 0771-4073568
E- mail – cserc.sec.cg@nic.in

8. **SUBMISSION OF BID:**

The bidders are requested to submit processing fee and EMD, technical and financial bids in duly super-scribed separate sealed envelopes. All these sealed envelopes shall be placed in an outer main envelope. The bids shall be printed/typed or written in indelible ink and each page of the document shall be initialled by the bidder. Only authorized person shall be permitted to sign the bid documents. If any corrections or overwriting are found in the bid documents than such bids shall be disqualified from the bidding process.

The main Envelope, should be Super-scribed as “**BIDS FOR CONSULTANCY TO CSERC–TENDER NO T- 07/2024**”. The main envelope shall carry/contain three separate sealed envelopes and each of the three envelopes shall be as detailed below: -

- (i) First envelope-'Payment of Fees & EMD':** The first envelope should contain bank draft of Rs 3,80,000/- (Rs. Three lacs Eighty thousand Only) payable at Raipur in favour of "Chhattisgarh State Electricity Regulatory Commission, Raipur". This envelope be super-scribed as "PROCESSING FEE AND EARNEST MONEY DEPOSIT" i.e. sum of Rs 10,000/- (Ten Thousand Only) towards Processing fee and Rs.3,70,000/- (Rs Three Lacs Seventy Thousand only) towards Earnest Money Deposit (EMD).

Any bid not accompanied with Earnest Money Deposit and processing fee shall be rejected as being non-responsive.

(ii) Second envelope- 'TECHNICAL BID': The second envelope should contain all documents required for verification of eligibility criteria and the firm's profile and also includes a notarized authorization letter issued by a full time Director (Member of BoD) or owner of the firm in case of Single Person Company, on a non-judicial stamp paper of Rs 100/- indicating that the person(s) signing the bid has the authority to submit the bids.

(iii) Third envelope- 'FINANCIAL BID': The third envelope should contain the financial bid as prescribed in the section – 4 of the tender.

9. VALIDITY OF OFFER:

The proposals must be valid for 180 days from the date of submission.

10. EVALUATION OF BIDS:

i. SUBMISSION OF BIDS AND EVALUATION THEREOF

The Bid must be submitted in the Commission's office on or before the due date & time. Any bid received after the due date & time shall not be considered.

Technical bids shall be opened on the date and time specified in the bid document in the presence of authorized representatives of the bidder or bidders, if they are present.

ii. EVALUATION OF TECHNICAL BIDS

The technical bids shall be evaluated for assessing firm's eligibility as per PQR.

iii. EVALUATION OF FINANCIAL PROPOSAL

The financial bids of eligible firms shall only be opened on the date and time as mentioned in the bid document or as amended

by CSERC in the presence of representative of the short-listed bidders, if present.

iv. **CLARIFICATION OF BIDS**

To assist in the examination, evaluation and comparison of bids, the CSERC may, at its discretion, ask any bidder for clarification of his bid.

v. **SELECTION**

The selection of bidders shall be on the basis of lowest financial bid.

11. **CONTRACT AGREEMENT:**

The successful bidder through his authorized representative shall enter into a contract agreement with CSERC. Until a formal contract is executed, this bid, together with written acceptance thereof shall constitute part of the Contract.

12. **TERMS OF PAYMENT:**

The payment shall be made as under: -

- (i) 20% on completion of Technical Validation which includes analysis of petitions.
- (ii) 30% on the submission of final comments on the issues raised by the public on the Petition, public hearings and counter replies of the companies and on submission of draft order(s) including tariff proposals. Please note that comments on the objections/suggestion shall require consultation with the Commission before its finalisation.
- (iii) 45% on successful completion of the task and subject to the satisfaction of Commission with regard to the quality of work.
- (iv) 5% after 180 days from the date of issue of order(s).

13. **RELEASE OF EMD:**

EMD of all bidders, excluding the successful bidder shall be released after the execution of contract agreement with successful bidder. EMD of successful bidder shall be refunded only after submission of Performance Bank Guarantee (PBG), which is equivalent to 10% of contract value. The PBG shall be valid for the entire control period and same shall be released after successful completion of work to the satisfaction of the Commission.

14. **FACILITIES EXPECTED FROM COMMISSION:**

Commission shall only provide suitable place in its office at Raipur along with access for using photocopying/printer facility and Wi-Fi facility free of cost.

15. **LIQUIDATED DAMAGES (LD):**

Time is the essence of the contract. Successful bidder shall be required to submit a time line for completion of each of the assignment.

Any deviation from the agreed time line or delay in completion of the task to the satisfaction of the Commission shall invite levy of LD @ 1% per week delay on entire value of contract subject to a maximum of 10% of contract value.

**Secretary
CSERC, Raipur**

Section-2

TERMS OF REFERENCE

Name of task:

Providing assistance to Commission in Scrutiny, Analysis and Disposal of Tariff/ARR/True-up Petitions/Capital Investment Plan/Miscellaneous Charges Petitions to be filed by State Power Companies, CSLDC, JSPL – D, JSPL – T and/or BSP(TEED) for control period from FY 2025-26 to FY 2029-30.

Scope of work:

1. Compliance of APTEL orders passed in respect any tariff order passed by this Commission in previous year petition/(s).
2. True-up petition/Capital Investment Petition/Additional Capital Investment Petition filed by Generation Company/ SLDC/ licensee(s) as the case may be under CSERC MYT Regulations in force in that period.
3. Determination of ARR and/or revised ARR and tariff of Generation Company, licensee (s) and SLDC.
4. Determination of miscellaneous charges of distribution licensee(s).
Detailed scope of work regarding above is given below.
 - a) Scrutiny of data gaps and inconsistencies in the petitions.
 - b) Study, verification, analysis and validation of the data and information relating to generation, transmission including SLDC, distribution for different financial years submitted by the Companies and further information as may be required, particularly the following:
 - i) Income and Expenditure Statements.
 - ii) Demand and Sales Forecasts.
 - iii) Power purchase plans.
 - iv) Proposed Annual Revenue Requirements.
 - v) Value of fixed assets, depreciation, consumers' contribution, interest charges on working capital and other related expenses.
 - vi) Computation of generation tariff, cost of power purchase, transmission charges and distribution costs and cost to supply,

SLDC charges

- vii) Computation of cross subsidization.
- viii) Determination of subsidy requirement from State Government taking into consideration the directives of the State Government.
- c) Analysis of present level of tariff of the Companies and comparison with the tariffs of SEBs /DISCOMS/Utilities in the other States.
- d) Analysis of the Petitions and preparation for Technical Validation Session.
- e) Study and analysis of operational norms of utilities.
- f) Examination of costs and expenses in detail for the truing up purposes for which audited/un-audited annual accounts are made available by the companies.
- g) Analysis of the compliance of directives given by the companies on various directives given to companies in Commission's last tariff order and suggesting ways and means to improve the functioning of the companies and consumer services.
- h) Participation in detailed discussions with utilities and their consultants and others, if any and validation of data submitted by Companies.
- i) Analysis of the issues raised in response to publication of tariff filing by the Companies and in the public hearings and counter replies submitted by the companies thereon. Preparation of comments on behalf of the Commission.
- j) Participation in presentation to be made by the applicants before State Advisory Committee of Commission and listing of issues with analysis thereof.
- k) Participation in public hearings at various places.
- l) Providing assistance in filing and disposal of suo-motu petitions (if required) in accordance to the APTEL direction in OP 01 of 2011.
- m) Resetting/ Finalization of ARR for relevant financial years. Determination of HT and LT category-wise tariffs for each year of Control period starting from FY 2025-26 and preparation of detailed draft tariff order and various schedules.
- n) Fixation of open access charges, wheeling charges, etc. for different categories of consumers.
- o) The bidder shall be liable to provide assistance to the Commission till

180 days after issuance of order for the following: -

- i. Assistance in preparation of reply regarding clarification of the order desired by power companies / stakeholders, if any.
 - ii. Assistance in disposal of review petition, if any, against the order.
 - iii. Assistance in preparation of submission/pleading before Hon'ble Appellate Tribunal for Electricity/Court of Law, in case the appeal is filed against the tariff order by any party
 - iv. Any other job incidental to the tariff determination process as per the Electricity Act, 2003 and also required under relevant CSERC Regulations such as CSERC (Conduct of Business) Regulations, 2009; CSERC (Details to be furnished by licensee and generating company for determination of tariff and manner of making application) Regulations, 2004; applicable CSERC Tariff Regulations and any other Rule as may be applicable.
5. Additional work: The consultation shall be required to take-up works in addition to the works listed in Sl.No. 4 above, if such works are essential, for the successful completion of the assignment to the satisfaction of the Commission, is required under applicable Laws & Regulations and Rules.

Section-3
TECHNICAL PROPOSAL FORMATS

Annexure - 1

PROPOSAL SUBMISSION FORM

No.

Date: _____

To

The Secretary
Chhattisgarh State Electricity Regulatory Commission,
Irrigation Colony, Shanti Nagar,
Raipur-492001

Sir,

With reference to the Bid documents posted on website of the Commission, we, after examining the Bid documents, hereby offer to provide the consultancy services as per the detailed scope of work and other conditions mentioned in the bid document.

2. In line with the requirement of the Bid Documents, we enclose herewith the following with the Bid Form:
 - (i) Demand draft of Rs. 3,80,000/- (Rs. Three lacs eighty thousand Only) bearing No. _____ dated _____ and No. _____ dated _____ respectively in favour of the Chhattisgarh State Electricity Regulatory Commission, Raipur towards processing Fee of Rs. 10,000/- (Rs Ten Thousand only) and Earnest Money of Rs. 3,70,000/- (Rupees Three Lacs Seventy Thousand only).
 - (ii) A notarized authorization letter on a non-judicial stamp paper of Rs 100/- issued by a full time Director of the firm (member of BoD) for signing on the bid indicating that the person(s) signing the bid have the authority to sign the bid and that the bid is binding upon the firm during the full period of its validity.
3. It is certified that we have gone through the tender document carefully and commit ourself to abide by the terms and conditions laid therein.

4. Until a formal contract is prepared and executed between us, this bid, together with our written acceptance thereof shall constitute a Bid contract between us.
5. We are of the understanding that Commission is not bound to accept the lowest or any bid, you may receive.
6. We, hereby, also declare
 - (i) That only the persons or firm interested in this proposal as Principals are named here and that no persons or firms other than those mentioned herein have any interest in this proposal or in the contract to be entered into, if the award is made on us,
 - (ii) That this proposal is made without any connection with any other person, firm or party
 - (iii) That submitting a proposal is in all respects for and in good faith, without collusion or fraud.

Thanking you,

Date:

Yours' faithfully,

(Authorized Signatory)
(Name & Title of Signatory)
Name and Address of the Firm

(Bidders may note that no prescribed proforma has been enclosed for Power of Attorney and Bidders may use their own proforma for furnishing the required information with the Bid.)

SERVICES CARRIED OUT

(Using the format below, provide information on each reference assignment separately for which your firm/entity, was legally contracted)

USE SEPARATE SHEET FOR EACH ASSIGNMENT

- (a) Job Description :
- (b) Name of client and address :
- (c) Order reference (no/ date) :
- (d) Duration of assignment :
 - (i) Start (Month/Year) :
 - (ii) Completion (Month/Year) :

(Authorized Signatory)
(Name & Title of Signatory)
Name and Address of the
Firm

Annexure-3

Details of the professional staff on the pay-roll of the Firm

Name	Position	Qualification	Experience

(Authorized Signatory)
(Name & Title of Signatory)
Name and Address of the Firm

Section-4

FINANCIAL PROPOSAL FORMATS

FINANCIAL PROPOSAL SUBMISSION FORM

No.

Date: _____

To,

The Secretary
Chhattisgarh State Electricity Regulatory Commission,
Irrigation Colony, Shanti Nagar,
Raipur-492001

Sir,

We, the undersigned, offer our financial proposal to provide the consultancy services for the scope of work mentioned in this bid document and also considering other terms and conditions mentioned therein. Our Financial Proposal in respect of various items is as under:

S. No.	Particulars	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
1	Incidental works arising from outcome of decision of APTEL in any petition related to tariff orders passed by this Commission					
2	True-up of previous years					
	CSPGCL					
	CSPTCL					
	CSPDCL					
	CSLDC					
	JSPL-D					
	JSPL-T					
	BSP(TEED)					
	Total					
3	Determination of ARR of each year of Control Period in first year of Control Period along with determination of tariff for FY 2025-26 for CSPGCL, CSPTCL, CSLDC, CSPDCL		NA	NA	NA	NA

	For JSPL-D		NA	NA	NA	NA
	For JSPL-T		NA	NA	NA	NA
	For BSP-TEED		NA	NA	NA	NA
4	Re-estimation of ARR along with determination of retail tariff for CSPDCL	NA				
	for JSPL-D	NA				
	for BSP(TEED)	NA				
5	Approval of Capital Investment Plan for the control period					
	CSPGCL		NA	NA	NA	NA
	CSPTCL		NA	NA	NA	NA
	CSPDCL		NA	NA	NA	NA
	CSLDC		NA	NA	NA	NA
	JSPL-D		NA	NA	NA	NA
	JSPL-T		NA	NA	NA	NA
	BSP(TEED)		NA	NA	NA	NA
	Total					
6	Approval of Additional Capital Investment Plan for the control period					
	CSPGCL	NA				
	CSPTCL	NA				
	CSPDCL	NA				
	CSLDC	NA				
	JSPL-D	NA				
	JSPL-T	NA				
	BSP(TEED)	NA				
	Total					
7	Subtotal (1 to 6)					
8	GST as percentages					
9	GST as amount					
10	Total (7+9)					
11	Grand Total					

Grand total in words _____

This amount is firm and all inclusive. No price variation and extra payment will be claimed in excess of this amount except for variation in applicable taxes. I understand that Tax Deduction at Source shall be made as per applicable rules.

We also understand that the evaluation of bid shall be on aggregate value of all the five years and we agree that the break up given above shall be applicable for the purpose of item wise payment as per the payment terms mentioned in clause – 12 of Section – 1 for the consultancy work. No payment shall be applicable for a work if the petition for the same does not arise.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the proposal. Each page of the proposal has been signed by the authorized signatory.

We understand you are not bound to accept any proposal; you receive.

Thanking you,

Yours' faithfully,

(Authorized Signatory)
(Name & Title of Signatory)
Name and Address of the Firm